

THE CONSTITUTION OF ARRAKHAYIS HUMANITY ASSOCIATION

PREAMBLE

We, the members of ARRAKHAYIS HUMANITY ASSOCIATION a not for-profit and non-political organisation do firmly and solemnly resolve to provide for ourselves a constitution and to be governed by the provisions therein contained.

ARTICLE 1: NAME

The name of the Association is ARRAKHAYIS HUMANITY ASSOCIATION

ARTICLE 2: ADDRESS

The address of the Association shall be : NO. 022, RUWAN ZAFI ALONG NGALA ROAD., MAIDUGURI, NIGERIA

ARTICLE 3: AIMS AND OBJECTIVES

SN	THE AIMS AND OBJECTIVES OF THE ASSOCIATION ARE:
1	TO IMPACT ISLAMIC KNOWLEDGE AND PROMOTE ISLAMIC EDUCATION
2	PROVISION FOR ENABLING ENVIRONMENT FOR TSANGAYA LEARNING
3	TO PROMOTE UNITY AMONG THE MEMBERS OF THE ASSOCIATION
4	TO ORGANIZE PRAYERS FOR PEACEFUL CO-EXISTENCE IN THE STATE AND THE COUNTRY AT LARGE
5	DISTRIBUTION OF RELIEFS AND SUPPORT FOR THE REFUGEES.

Corporate Affairs Commission



Certified Extract

A. G. Abubakar

A. G. ABUBAKAR
Registrar General

Dec 31, 2021

ARTICLE 4: TRUSTEES


- A. The Trustees of ARRAKHAYIS HUMANITY ASSOCIATION for the purpose of the Companies and Allied Matters Act CAP C20 LFN 2004, shall be elected at a General Meeting charged with responsibility of selecting the Trustees with 2/3 majority votes of members present.
- B. Such Trustees (Hereinafter referred to as, “The Trustees”) shall not be less than 2 and more than 15 in number.
- C. A Trustee may hold office for 5 years but shall cease to hold office if he:
 - 1. Resigns his office
 - 2. Ceases to be a member of the registered Trustees of the body.
 - 3. Becomes insane
 - 4. Is officially declared bankrupt
 - 5. Is convicted of a criminal offence involving dishonesty by a Court of competent jurisdiction
 - 6. Is recommended for removal from office by a board of Governors and Trustees majority vote of members present at any General Meeting of the body
 - 7. Ceases to reside in Nigeria
- D. Upon a vacancy occurring in the number of Trustees a General Meeting will be held to appoint another eligible member of the Association.

ARTICLE 5: COMMON SEAL

- A. The Trustees shall have a Common seal.
- B. Such seal will be kept in the custody of the SECRETARY who shall produce it when required for use by the Trustees.
- C. All documents to be executed by the Trustees shall be signed by such number of them and sealed with the Common seal.

ARTICLE 6: MEETINGS

For effective administration of the Association, there shall be the following meetings

SN	MEETING NAME	MEETING QUORUM
	<div data-bbox="99 1787 602 2013" style="border: 1px solid green; padding: 5px;"> <p>Corporate Affairs Commission Certified Extract  A. G. ABUBAKAR Registrar General Dec 31, 2021</p> </div>	

1 ANNUAL GENERAL MEETINGS (AGM) A. THE ANNUAL GENERAL MEETING OF THE ASSOCIATION SHALL BE HELD NOT LATER THAN FOUR (4) MONTHS FOLLOWING THE END OF THE FINANCIAL YEAR, ON A DATE TO BE DECIDED BY THE EXECUTIVE BOARD. B. IF THE AGM HAS BEEN NOTIFIED AS INCORPORATING ATTENDANCE VIA THE INTERNET, MEMBERS MUST BE ISSUED IN ADVANCE WITH A SECURE MEANS TO IDENTIFY THEIR ENTITLEMENT TO VOTE. SUCH ELECTRONIC ATTENDANCE MAY TAKE PLACE DURING THE FOURTEEN DAYS PRIOR TO THE ACTUAL DATE OF THE AGM WITH REGARD TO PRE-NOTIFIED ELECTIONS AND CONSTITUTIONAL AMENDMENTS. C. THE BUSINESS TO BE CONDUCTED AT THE ANNUAL GENERAL MEETING WILL BE: I. TO RECEIVE FROM THE EXECUTIVE BOARD AN ANNUAL REPORT, THE FINANCIAL STATEMENTS FOR THE PRECEDING FINANCIAL YEAR, THE AUDITOR'S REPORT ON THOSE STATEMENTS AND A BUSINESS PLAN AND BUDGET FOR ADOPTION OR AMENDMENT. II. TO APPROVE A BUSINESS PLAN AND BUDGET OF INCOME AND EXPENDITURE FOR THE CURRENT FINANCIAL YEAR AND RECEIVE FROM THE EXECUTIVE BOARD RECOMMENDATIONS FOR LEVELS OF SUBSCRIPTION FOR THE MEMBERSHIP CLASSES OF THE ASSOCIATION. THE MEETING MAY BY RESOLUTION ALTER SUBSCRIPTION LEVELS; III. TO ELECT TRUSTEES OF THE ASSOCIATION; IV. TO ELECT MEMBERS OF THE EXECUTIVE BOARD; V. TO RATIFY OR OTHERWISE ELECT AN AUDITOR FOR THE ASSOCIATION AND; VI. TO CONSIDER SUCH OTHER BUSINESS AS ANY MEMBER PROPERLY BRINGS BEFORE THE MEETING. D. A COPY OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS MUST BE FORWARDED TO EACH MEMBER AT LEAST FOURTEEN (14) DAYS PRIOR TO THE ANNUAL GENERAL MEETING. E. AT LEAST TWENTY-ONE (21) DAYS NOTICE OF THE ANNUAL GENERAL MEETING MUST BE GIVEN TO EACH MEMBER. THE NOTICE OF AGM MUST INDICATE WHETHER ATTENDANCE VIA THE INTERNET WILL BE PERMITTED. F. NEW MEMBERS WHO JOIN THE ASSOCIATION IN THE TWENTY-ONE (21) DAY PERIOD BEFORE AN AGM WILL NOT BE PERMITTED TO VOTE AT THAT AGM.

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2 SPECIAL GENERAL MEETINGS (SGM) A SPECIAL GENERAL MEETING MAY BE CALLED AT ANY TIME: I. BY THE PRESIDENT OF THE ASSOCIATION OR BY SPECIAL OR ORDINARY RESOLUTION OF THE EXECUTIVE BOARD OF DIRECTORS; II. ON THE REQUEST OF ONE THIRD (1/3) OR MORE OF THE TOTAL NUMBER OF FINANCIAL MEMBERS, IN WHICH CASE THE REQUEST MUST STATE THE MOTIONS WHICH WILL BE MOVED AT THE MEETING; III. A SPECIAL GENERAL MEETING SHALL BE CALLED BY ONE THIRD (1/3) MEMBERS OF THE EXECUTIVE BOARD OF DIRECTORS OR THE PRESIDENT , ON A DATE NOT EARLIER THAN FOURTEEN (14) DAYS AND NOT LATER THAN FORTY (40) DAYS FOLLOWING THE RECEIPT OF A REQUEST FOR SUCH A MEETING UNDER CLAUSE (I) (II); IV. THE MOTIONS TO BE MOVED AT THE SPECIAL GENERAL MEETING MUST BE NOTIFIED TO EVERY MEMBER OF THE ASSOCIATION AT LEAST FOURTEEN (14) DAYS BEFORE THE DATE OF THE MEETING. THE NOTICE OF SGM MUST INDICATE

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	<p>WHETHER ATTENDANCE VIA THE INTERNET, VIDEO CONFERENCING OR ANY OTHER ELECTRONIC PLATFORM RECOGNIZED BY ARRAKHAYIS HUMANITY ASSOCIATION IS PERMITTED; V. VOTING PROCEDURES AT AN SGM ARE THE SAME AS THOSE AT AN AGM; VI. BY THE BOARD OF TRUSTEE ON THE RECOMMENDATION TO ADDRESS ISSUES OR CONFLICTS AS IT MAY ARISE FOR IMMEDIATE SOLUTION.</p>	
<p>3</p>	<p>ELECTRONIC GENERAL MEETINGS (E-GM) A. AN E-GM CAN BE CALLED BY THE CHAIRMAN, PRESIDENT, ONE THIRD (1/3) MEMBERS OF THE EXECUTIVE BOARD OF DIRECTORS, OR AT LEAST 5% OF THE TOTAL NUMBER OF FINANCIAL MEMBERS SUPPORTING A MOTION TO THAT EFFECT; B. THE SECRETARY SHALL ISSUE THE NOTICE OF THE E-GM AS NOTED IN (E) BELOW, AND THE E-GM SHALL BE CONDUCTED IN ACCORDANCE WITH THE ELECTRONIC MEETING GUIDELINES, AS ADOPTED BY THE EXECUTIVE BOARD FROM TIME TO TIME; C. AN E-GM CONSISTING PURELY OF ONLINE DISCUSSION AND VOTING CAN BE HELD TO DISCUSS AND VOTE ON PROPOSALS PUT FORWARD BY THE BOARD OR MEMBERS; D. AN E-GM WILL ONLY VOTE ON THE PROPOSED RESOLUTIONS WHICH FORM PART OF THE MEETING NOTICE; E. THE SECRETARY SHALL BE CHARGED WITH CONFIRMING THAT THE MOTION REQUESTING AN E-GM HAS BEEN CORRECTLY PUT AND APPROVED. THE PROPOSED RESOLUTIONS FORMING THE SUBJECT OF THE E-GM SHALL BE E-MAILED TO ALL MEMBERS AND BE OPEN TO DISCUSSION FOR A PERIOD OF SEVEN (7) DAYS, CLOSING AT 11:59PM ON THE SEVENTH (7TH) DAY FOLLOWING THE POSTING OF THE OFFICIAL NOTICE OF ANNOUNCEMENT, ON THE MEMBER'S MAILING LIST AND OTHER FORA AS APPROPRIATE. AFTER SEVEN DAYS MEMBERS WILL HAVE A BALLOT MADE AVAILABLE WITH VOTES BEING OPEN FOR THREE WORKING DAYS. A RESOLUTION PASSED AT AN E-GM SHALL BE AS VALID AS ONE PASSED AT A PHYSICAL GENERAL MEETING</p>	<p>2/3</p>

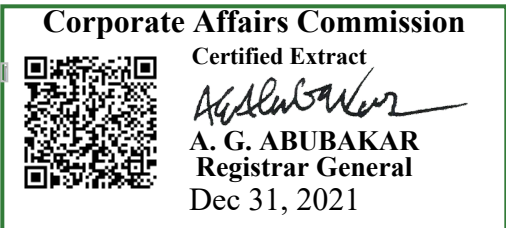
ARTICLE 7: GOVERNING BODY

THE EXECUTIVE COUNCIL OF ORGANIZATION A. CHAIRMAN, B. SECRETARY C. ASSISTANT SECRETARY, D. FINANCIAL SECRETARY, E. TREASURER.

ARTICLE 8: SOURCES OF INCOME

The sources of income for the Association shall include:

1. THE SOURCES OF INCOME OF THE ASSOCIATION SHALL INCLUDE: A. ACCEPT DONATION (WHETHER CASH AND/OR KIND FROM INDIVIDUALS, CORPORATE BODIES, MOSQUES, CHURCHES, GOVERNMENT’S AGENCIES, NON-GOVERNMENTAL ORGANIZATION AND INTERNATIONAL AID DONORS OR ELSEWHERE. B. RECEIVE GRANTS OR ASSISTANCE FROM INDIVIDUALS, FOUNDATIONS, INTERNATIONAL ORGANIZATION, AND OTHER CHARITABLE



OR PHILANTHROPIC ORGANIZATIONS IN NIGERIA OR ELSEWHERE. C. COLLECT MONIES FROM DONORS AND FINANCIAL ASSISTANCE DONOR

ARTICLE 9: DISBURSEMENT AND APPLICATION OF FUNDS

HELPING THE LESS PRIVILEGE, THE APPLICATION OF FUNDS REALIZED SHALL BE APPLY TOWARD THE ATTAINMENT OF THE CONSTITUTION BORDERING ON THE AIM AND OBJECTIVES OF THIS ASSOCIATION

ARTICLE 10: KEEPING ACCOUNT

THE FOUNDATION SHALL ENSURE THE ACCURATE KEEPING OF ALL INCOME AND EXPENDITURE BY APPOINTING AN ACCOUNTANT WHO SHALL: - A) KEEP ALL THE ACCOUNT BOOKS OF THE FOUNDATION. B) DEPOSIT ALL FOUNDATION CHEQUES/MONIES OF THE INITIATIVE WITH 24 HOURS. C) BE ONE OF THE SIGNATORIES TO THE FOUNDATION'S BANK ACCOUNT. D) PREPARE AND PRESENT FINANCIAL REPORT OF THE FOUNDATION REGULARLY AND AS DEMANDED BY OUR PARTNERS

ARTICLE 11: APPOINTMENT OF AUDITOR(S)

1. Independent qualified and licenced Auditors shall be appointed by the general meeting to audit the financial records of the Association annually and submit an audited report to the Annual General Meeting of the Association.
2. The audited financial statements (balance sheet and income and expenditure account) duly certified by independent auditors shall be annexed to the annual returns and file with the Corporate Affairs Commission.

ARTICLE 12: AMENDMENT OF CONSTITUTION

The Association may alter the provision of its Constitution at a General meeting by a resolution passed by a simple majority of its members and approved by the Commission.

ARTICLE 13: SPECIAL CLAUSE

1. THE INCOME AND PROPERTY OF ARRAKHAYIS HUMANITY ASSOCIATION shall be appliedsolely towards the promotion of the objective of the body as set forth in this RULES ANDREGULATION/CONSTITUTION: and no portion thereof shall be paid or transferred directly orindirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to the members of the Association.
2. PROVIDED that nothing herein shall prevent the payment in good faith, or reasonable and properremuneration to any officer or servant of the Association in return for any service actually rendered to the Association:

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